

## Reflections Timeline:

**August/September** – Prepare for your local unit Reflections Program

**August – December** – Promote your Reflections Program

**November/December - Judges:** Try to obtain at least 3 judges and provide them with rubric and establish blind judging (the identity of the artist is unknown). You'll find more information in the Local Leader's Guide and on our website [www.montanapta.org](http://www.montanapta.org), which includes samples of judging instructions and rubric.

**December/January** - Remind current and potential participants of your local unit submission deadline. Leave enough time for judging and subsequent submission of the top 2 entries in each category and division by state entry deadline of **February 1st**. Local unit judging should occur no later than January 20th so recommended deadlines for submissions would be sometime the week of Jan. 9-13. These are suggested dates – the number of entries and categories in your particular program may require more or less time.

**February 1** – Deadline for all 1<sup>st</sup> and 2<sup>nd</sup> place local unit entries to be in portal for State qualifying round.

**February** – State judging takes place mid-February.

**March 1** – All 1<sup>st</sup> Place State winners advance to National.

**May 1** – All National winners announced.

**May** - New Program year rolled out by Montana State PTA to current Presidents and former Reflections Chairs.

**May** – State Reflections Celebration.

