REQUIRED:
Membership dues and submission of this completed form (including page 2) submitted by November 1, 2019 to remain in good standing.

Final required dues remittance date is April 1, 2020

PLEASE NOTE: Membership dues may be submitted anytime throughout the year and not just the two required months of November and April.

**MUST COMPLETE BOTH PAGE 1 AND 2 AND RETURN**
REQUIRED IRS REPORTING INFORMATION

Required for the Montana PTA Internal Revenue Code 501(c)(3) non-profit group tax exemption; failure to comply with these new reporting requirements may result in revocation of your tax exempt status. All units are now required to file an annual IRS return FORM (990N or 990EZ) on or before the 15th day of the 5th month following the unit’s fiscal year end.

This unit has gross receipts for the 2018-2019 school year of:

☐ Gross receipts under $50,000 and properly filed FORM 990N on-line at www.irs.gov on ___________date. OR will be filed on ___________date.

☐ Gross receipts over $50,000 and properly filed FORM 990EZ and Schedule A to the IRS on ___________date. OR will be filed on ___________date.

This unit’s fiscal year end is: ________________.

2018-19 Gross Receipts ________________ 2018-19 Estimated Volunteer Hours ________________

As required by MT PTA Bylaws, this unit is incorporated with the State of Montana. YES _____
As required by MT PTA Bylaws, this unit has completed an Annual Financial Review. YES _____

Signature of PTA Officer verifying the above information: ________________________________

Printed Name: ________________________________ PTA Position ________________________________

Required Attachments:
- Financial Review Report Form
- Copy of appropriate IRS FORM 990-N or 990EZ