



## *Outstanding Educator Information*

### Guidelines

1. Must be a unit in good standing. Please see the MT PTA Uniform Bylaws for Local PTA Units for these requirements.
2. Only one (1) nomination can be made from each PTA unit. The Outstanding Educator Nomination Form must be signed by the local unit president.
3. An original and four (4) copies of the Outstanding Educator Nomination Form and any supporting materials should be submitted **postmarked by May 1st**, to:  
Montana PTA  
Attn: Outstanding Educator  
PO Box 1269  
Laurel, MT 59044
4. From the nominations, the selection committee will choose the Montana PTA Outstanding Educator of the Year. The selection committee will be chaired by the Program Chair.
5. Units may at their own cost send their Outstanding Educator nominee to the MT PTA Convention to receive their award. They will receive a certificate of nomination and recognition. Please note on the application form which presentation option you prefer.
6. The winner of the Montana PTA Outstanding Educator of the Year Award will be announced at the MT PTA Convention.
7. The term educator is used to denote any person who makes a distinguished contribution to schools and children. This includes teachers, librarians, assistant principals, and principals.
8. Nominees must be a current member of a local unit PTA and hold a current teaching certificate.

### **Selection Criteria**

Nominees will be judged for Montana PTA Outstanding Educator of the Year based upon information provided in the following six categories. (Point values are indicated in parenthesis after each section: Total possible points - 90)

1. Relationship with students. (15 points)
2. Relationship with parents. (15 points)
3. Relationship with PTA/PTSA. (20 points)
4. Relationship with community. (15 points)
5. Professional Activities. (10 points)
6. Letters of Recommendation. (15 points)